

**CASCADE PINTO HORSE ASSOCIATION OF WASHINGTON
(CPtHAW)**

BY-LAWS & OPERATING AGREEMENT

The Articles of Incorporation lay down the principles of the Organization, the By-Laws & Operating Agreement concern chiefly the method of procedure rather than the basic principles. These By-Laws & Operating Agreement are more easily amended than the Articles of Incorporation and their amendments need not in any way affect the main purpose of the Organization.

MISSION STATEMENT:

To further national Youth and Amateur horse competitions, educate, improve, promote and enhance the Pinto Horse, Pony and Miniature, thru the development of good horsemanship, leadership and sportsmanship.

To educate by proving materials, programs and services that allows Cascade Pinto Horse Association of Washington .LLC to be a resource club in the equine industry.

ARTICLE 1. NAME

This Organization shall be named Cascade Pinto Horse Association of Washington

ARTICLE 2. CHARTER

This shall be incorporated as a non-profit organization chartered by the Pinto Horse Association of America, Inc. And subject to the directives and rules established by the Executive Committee and the Board of Directors of the Pinto Horse Association of America, Inc.

ARTICLE 3. PURPOSE

This purposed non-profit organization shall be:

To promote the general interest in the Pinto Horse, Pony or Miniature in all recognized confirmation types.
To further the purpose of THE PINTO HORSE ASSOCIATION OF AMERICA, INC on a local level in a manner prescribed by the National Association, thereby assisting the National Association to continue its promotional work on a National and International basis.

To Hold Horse Shows to further national Youth and Amateur horse competitions.

To educate, promote good sportsmanship, Friendship, Leadership, educate and promote good fellowship among lovers of all horses and to improve the general conditions of all horses.

To oppose any activity that is, would be, or tends to be derogatory or inauspicious to the Pinto Horse or the PINTO HORSE ASSOCIATION OF AMERICA, INC

ARTICLE 4. DUES

Section 1. The annual dues of the Association shall be:

Individual Membership (Jr. or Sr.)	\$15.00
Family Membership	\$ 25.00

THE ANNUAL DUES SHALL BE ON A CALENDER YEAR BASIS

Section 2. Annual dues become due and payable on December 1st of the previous year of membership. Members not paid in full by February 15th will be declared delinquent and removed from the good standing roster. Members declared delinquent shall not be permitted to vote or participate in the Organization=s business.

Section 3. Any member who has been dropped from the active membership roll for any reason, in order to become reinstated shall make a regular application for membership.

Section 4. All members shall be notified through either the Charter Web Page, Face Book Page, Electronic Mail or by a

special notification from the secretary, of the time and place of a meeting at least one (1) week or more in advance when especially provided for.

Section 5. The interest of any member in the property of money of the Organization ceases with termination of their membership.

Section 6. All dues and membership applications forms are to be submitted to the Treasurer or Membership person.

Section 7. Dues paid after November 1st will carry over for the following year with voting privileges for the forthcoming year only.

ARTICLE 5. MEMBERSHIP

Section 1. Membership is open to any person of good moral character who is interested in the Pinto Horse, Pony or Miniature, and in the purpose of the Pinto Horse of America Inc. Applicants for membership shall be submitted to the Membership Chairperson upon receipt by the treasurer of the Association of an application accompanied by proper fee.

Section 2. All new members will be acknowledged at the next meeting following receipt of application and dues.

Section 3. To be eligible for Year end High Points: Member agrees to attend one meeting and work 2 hours for the club, or Member agrees to work 4 hours and does not attend any meeting, or pays a club show hi-point sponsorship of \$100.00 and get a year's membership included.

Section 4. Any member in good standing may file charges against any other member for conduct likely, in their opinion, to endanger the welfare or character of the Organization. The Charges must be in writing and the accused must be given thirty (30) days' time in which to prepare and present their defense. After all matters are considered, a two thirds vote (2/3) vote of the membership present and voting will suffice to expel a proven guilty member.

Section 5. Obligations of Membership. Membership in Cascade Pinto Horse Association of Washington is a privilege, not a right. All members of Cascade Pinto Horse Association of Washington shall comply with the published By-Laws, code of conduct, rules, regulations and the decision of the Directors of both the National Association and Cascade Pinto Horse Association of Washington

Section 6. Voting privileges are restricted to members holding either a Senior or Family membership and must be 18 years of age or older to vote. Members must be present to vote. NO PROXY voting.

ARTICLE 6. OFFICERS

Section 1. All officers shall be members, or become members of the Pinto Horse Association of America Inc. to hold an office in a Charter Association. An officer is automatically representing the National Association, and is therefore a symbol, of said Association.

Section 2. The Officers shall be selected from the membership and there shall be a President, Vice-President, Secretary and a Treasurer, who shall be the Executive Committee and shall be responsible for the routine administration and management of the Organization. The duration of office shall be one (1) year from December 1st to November 31st, and or until their successor has been elected and qualified.

Section 3. The Officers, after routine nomination, shall be elected at the Annual meeting held in November each year. Officers will officially take office in December. They may be re-elected for one (1) additional term, and or until their successor has been elected and qualified. Elections shall be by closed written ballots. Members holding either senior membership or Family Membership must be eighteen years of age to be eligible to vote. A person receiving a majority of the votes cast for each office shall be deemed to have been elected.

ARTICLE 7. DUTIES OF OFFICERS & DIRECTORS

Section 1. President: The president shall preside at all meetings of the Executive Committee, the Board of Directors and Membership. The President shall exercise general supervision and management over all affairs of the Organization and shall serve as Ex-Official member of all standing Committees. The President may vote only to break a tie therein, except the nominating committee.

Section 2. Vice President: The Vice President shall preside in the absence of the President. The Vice President shall be chairman of the Finance Committee and insure submission of the Annual Budget to the Board of Directors. The Vice President shall present the approved budget, at the first scheduled meeting of each New Year for ratification.

Section 3. Secretary: The Secretary shall:

A. Cause to keep a maintained the minutes of all meetings of the Organization, Standing Committees, executive Committees and Board of Directors. These minutes shall be an accurate and official record of all business transacted.

B. Caused to be kept and maintained, accurately a roster showing names, address, position held in the Organization of each active member and shall publish semi-annually to the entire membership copies of this rooster. At the November meeting, prior to the election of Officers, read to the members present, a list of members in good standing who have the privilege of voting in said election.

C. Cause to prepare all correspondence, reports and routine business records of and for the Organization.

D. Notify each member of all regular meetings, special meetings, social activities, likewise send out notices of Executive Committee and Board of Directors meetings, either by mail, email, face book page, web page.

Section 4. - Treasurer: The Treasurer shall receive all Organizational funds and keep them in a bank or Depository approved by the Executive Committee. Keep faithful records of all receipts and expenditures and disburse the Organizational funds only by check. Must exhibit and file vouchers for all disbursements. The Treasurer shall be a member of the Finance Committee.

ARTICLE 8. BOARD OF DIRECTORS

There shall be a Board of Directors consisting of BOTH the Executive Committee and five (5) Directors elected at large from the membership who shall serve a two (2) year term. Two (2) being elected each year to replace the two (2) that have completed their terms. The fifth director shall be elected each year by the Youth membership (17 years of age or younger). This fifth Director can be of any age and has the responsibility to represent the Youths collective view of Board meetings. This Director shall serve one (1) year term.

In addition to the above Directors, the outgoing President shall serve a one (1) year term as Director at Large unless he/she has been nominated and elected to an office in the Executive Committee or as one (1) of the above mentioned Directors. The aforementioned being the Board of Director shall meet to formulate the Policy of the Organization, act on all important business brought before it by the Executive Committee, and to approve the Annual Budget submitted by the Finance Committee. The President shall sit as chairperson on the Board of Directors and vote only to break a tie. The Board of Director shall meet at the call of the President and at least twice a year at a time and place set by the President, one (1) such meeting to be held each calendar six (6) months.

Compensation of Board of Directors Prohibited. Member of the Board of Directors shall not be compensated for their services and Volunteer work as a Director. Expenses of a Director incurred on behalf of the Association will be reimbursed but no wages or salaries.

Indemnification of Directors. To the full extent permitted by the Washington State No-Profit ACT, as amended or by provision of the law, the Association shall indemnify and hold harmless all person serving the Association as a member of its Board of Directors harmless of any and all claims, demands, suits, actions or other liability, both civil and criminal, provided the director has acted in good faith and is within the scope of his or her duties and responsibilities.

ARTICLE 9. VACANCIES

Vacancies occurring on the Board shall be filled of the unexpired term of office by appointment by the

President with ratification by Board of Directors. Presidential vacancy will be filled by the Vice-President.

ARTICLE 10. COMMITTEES

Committees other than standing Committees shall be appointed and charged with responsibilities by the President.

ARTICLE 11. STANDING COMMITTEES

There shall be (5) Standing Committees, the chairperson of which will be appointed by the President at the first meeting of the year. The Committees and the responsibilities are:

Section 1. Nominating Committee: This committee shall consist of a Chairperson appointed by the President and at least two (2) members appointed by the Chairperson. The committee will meet on call of the chairperson and will be constantly on the alert for potential officer material within the membership. At the September meeting the committees will submit a slate of candidates with at least (2) qualified nominations for each office, including the members of the Board of Director. The presentation of this slate does not preclude nominations from the floor.

Section 2. Events Committee: This committee shall consist of a Chairperson appointed by the President and at least (4) members appointed by the Chairperson. The committee shall meet at the call of the Chairperson and prepare a recommended Calendar of Events to be sponsored and managed by this Organization for each month of the Calendar year. The recommended CALENDER will be presented to the Executive Committee in September. The Executive Committee will review the Calendar for presentation to the membership during the November meeting. Approval of the Calendar will be made by simple majority vote. Such programs should include, but not limited to, the establishment of appropriate booths at fairs, horse shows, and other related activities.

Section 3. Membership Committee: This committee shall consist of a Chairperson appointed by the President and at least two (2) other members appointed by the Chairperson. The committee shall meet at the call of the Chairperson and shall publish eligibility requirements for membership consistent with the purpose of this Organization. The committee shall plan and execute a program for activity promoting the membership among those persons considered eligible for membership.

Section 4. Finance Committee: This Committee shall consist of a Chairperson, who shall be the Vice President of the Organization and three (3) members appointed by the Chairperson, one whom shall be the Treasurer of the Organization. The Finance committee shall prepare an Annual Budget for the following Fiscal Year for presentation to the Board of Directors prior to the first scheduled meeting of each New Year. This budget, when ratified by the membership, will be the plan for managing all assets of this Organization. The Finance Committee shall cause to be held each year prior to the first meeting of the year comprehensive audit and inventory of all financial records and assets of the Organization. The audit may be done by members of the club. It is not required that the audit be done by a CPA or someone outside the club unless the members of the club so desire.

Section 5. Youth Program Committee: The committee shall consist of a Chairperson appointed by the President and any other members appointed by the Chairperson. This committee shall develop the youth programs for each year.

Section 6. Scholarship Committee: The Board of Directors will serve as the selections committee, all members of good standing of the club are eligible for selection, any conflict of interest with a Board of Director will be noted in the selection committee minutes and that Board member will not have a vote. Two Scholarships will be given each year one (1) Youth and one (1) Amateur, the value of the scholarships will be determined by the membership at the September meeting of that year. The scholarship forms will be posted on the club website and at all club horse shows.

ARTICLE 12. MEETINGS

The Organization should attempt to meet 9 to 11 times each year with a minimum of four (4) meetings per year. One of the meetings shall be in September, and a second minimum meeting shall be in November.

Section 1. The regular November meeting shall be the Annual Meeting. At this meeting the election of Officers and the Approval of the following years Calendar will be held. During the Annual Meeting the membership will hear reports from all of the current Officers and Standing Committees. The Newly elected President is to hold a meeting of the old and newly elected Officers and Directors early in December at which time the old Officers will turn over all records to the newly elected Officers.

Section 2. Special Meetings may be called by the Executive Committee and/or the Board of Directors at such

time as thought advisable. Such meetings may not supersede regular meetings except when especially provided for.

Section 3. This organization shall have no interest in personal grievances of one member toward another and no discussion of this nature will be allowed at any meeting or function sponsored by the organization: likewise, no discussion of a political nature will be allowed.

Section 4. Conference calls inlue of a meeting is a legal form of a meeting.

ARTICLE 13. QUORUM & PROXEYS

The members present at any membership meeting shall constitute a quorum for the transaction of business. Proxies can be used at any meeting, the proxy must be notarized and a statement listed on how the member would like vote to be used, the proxy must have been sent directly to the President. The member must meet all current membership requirements.

ARTICLE 14. ORDER OF BUSINESS

The Order of Business at all meetings of the Organization shall be as follows:

1. Meeting called to Order
2. Roll Call (Membership to sign In)
3. Reading of Minutes of previous meeting
4. Treasurers Report
5. Committee Chairman Reports
6. Reading of Communications
7. Unfinished (Old) Business
8. New Business
9. Program
10. Adjournment

ARTICLE 15. RULES OF ORDER

In the event that any part of the By-Laws & Operating Agreement should conflict with the rules and regulations of the Pinto Horse Association, Inc., their rules and regulations shall prevail. This Organization will govern its procedure by Roberts Rules of Order, Revised in all points not covered herein or provided by the Pinto Horse Association of America, Inc., Rules and Regulations, a copy of which shall be available at all times.

ARTICLE 16. EXPECTED CODE OF CONDUCT

We, the members of Cascade Pinto Horse Association of Washington, in caring out our role of promoting the Pinto Horse, Pony, and Mini A and B, recognize the need to do so in a professional manner and to deal with the public and our members with the highest degree of integrity. Therefore, we set forth the following expected code of conduct for members, owners, trainers, exhibitors and/or their agents:

- + To ensure that the welfare of the Pinto Horse, Pony, Mini A and B is paramount and that every Pinto shall at all times be treated humanely and with dignity, respect and compassion.
- + To conduct all business affairs with integrity, sincerity, and accuracy in an open and forthright manner.

+To up hold and adhere to the highest standards of horsemanship, sportsmanship, and citizenship when participating in any Cascade Pinto Horse Association of Washington sponsored event or function. Not encouraging any behaviors or practices that would endanger the health and well-being of any person(s) or animal(s). Not ridiculing or yelling at any child or other participant for making a mistake or losing a competition. Treating other with respect, dignity, and trust and valuing diversity.

+ Respect the Judges and their authority during and event or function and not question, discuss or confront judges at the event of function without First making arrangements with appropriate event or function officials.

+ Understand unsportsmanlike conduct if prohibited. This includes abusive language, gestures, abuse of equipment, animals, and people and intoxication that cause a disruption of any kind.

+ Understand that serious or repeated transgressions of this code of conduct by any participant, whether a member of Cascade Pinto Horse Association of Washington or not, may be grounds for disqualification and expulsion from any Cascade Pinto Horse Association of Washington sponsored event or function.

+ Membership is a privilege, not a right and membership may be terminated or rejected following appropriate disciplinary procedures in accordance with the Pinto Horse Association of America.

ARTICLE 17. PtHA BOARD DIRECTOR

If a director from Cascade Pinto Horse Association of Washington is elected to serve on the Pinto Horse of America board of Directors by the members of our state. This position is a volunteer position and will not be Paid for any travel or expenses that might arise while a state PtHA Director

ARTICLE 18. TRIAL BOARD

The Board of Directors shall act as a trial board for this Organization. All questions of the nature must be handled by the Board of Directors.

ARTICLE 19. AMENDMENTS

Any amendments to these by-laws may be proposed at any regular meeting, shall be approved by a majority of those present and then it will be voted on at the following meeting. Amendments must be updated to the By-Laws.

ARTICLE 20. DISSALUTION OF THE CLUB

In any case of Cascade Pinto Horse Association of Washington to dissolve any and all funds in the account will be given to the PINTO HORSE ASSOCIATION OF AMERICA, INC to the Scholarship Programs in the name of Cascade Pinto Horse Association of Washington.

Last updated 1-30-12 - Article 21 voted in on 1-27-12.

Last updated 12-12-16 –Article 21 removed on 12-12-16. As the PCP club dissolved.